

DDD COMMISSION MEETING, MINUTES

October 14, 2025

Kean Miller, 400 Convention, Ste. 700

Board Members in Attendance: Patrick Michaels - Chairman, Gary Jupiter- Vice Chairman, Joshua Hollins– Secretary, Philip Jordan – Treasurer, Eric Dexter, Susan Turner and Gary Black

Absentees:

Others in Attendance: Whitney Hoffman Sayal, Casey Tate, Iboro Udoh, Schuyler Olson, Ute Cress, Mark Martin, Bill Sherman, Caroline Byrne Cassagne, Mary Durusau, Danny McGlynn, Jasmine Thomas, Caroline Marse, Reginal Brumfield, Matthew Destouet, Thomas Durant, Debra Hudson, Jordan Arceneaux, Allison Crump, Mary Durusau, Joe Talley, Amanda Lanata, Rannah Gray, Kayla Carter, Elena Branzaru, Mysti Byrns, Nalone Sumo, Robert Boudreaux.

Whitney Hoffman Sayal welcomed everyone to the DDD Commission meeting and thanked our host and breakfast sponsor, Kean Miller. Mac Gregory, partner at Keen Miller, welcomed attendees to the firm and thanked Gary Black of Wampold Companies for maintaining the building. He noted that Keen Miller has been located downtown for its entire existence, employs over 200 people in the building, and strongly supports and appreciates the downtown community.

1. Patrick Michaels called the meeting to order and declared a quorum.
2. Joshua Hollins made a motion to approve the agenda, Gary Black seconded, and the motion was approved.
3. Gary Black made a motion to approve the minutes from the September 9, 2025, meeting. Eric Dexter seconded, and the motion was approved
4. **Governmental Issues:**
 - **River Center Oversight Committee Update** – Whitney Hoffman Sayal updated the Commission. The River Center Oversight Committee met last Wednesday, during which Hunden presented the project scope and timeline. Hunden was recently selected by the Metro Council to serve as the City-Parish representative for the project. The presentation outlined key project objectives, including the addition of a 350-room headquarters hotel, 40,000 square feet of flexible event space, renovations to the ballroom and interior areas, and plans for a reimagined outdoor public plaza. Next steps include further defining the project, identifying potential funding strategies, and determining an implementation approach. As part of this work, an RFQ will be developed to solicit developer interest, followed by an RFP and eventual negotiations with shortlisted firms. Hunden is coordinating with the Plan Baton Rouge III team, including Sasaki, to ensure alignment between the efforts. They are also evaluating various public and private financial tools that could support the redevelopment of the River Center. The estimated project schedule spans 24 months, with all tasks and milestones outlined in the draft timeline. The next phase will involve refining the project scope, developing a budget, reviewing financial tools, and beginning coordination with potential developers.

All Oversight Committee meetings are public, and related materials are part of the public record.

- **Thrive Plan** - Bill Sherman, with the Mayor-President's Office, provided an overview of the upcoming Thrive initiative. He began by acknowledging the recent successful DDD Tax renewal vote and noted the strong voter support, which the administration hopes to build upon ahead of the November Thrive vote. Mr. Sherman explained that Thrive is a renewal and rededication of three existing millages—the Library, Council on Aging, and Mosquito Abatement District—not new taxes. The initiative was developed collaboratively with the agencies to address a \$50 million City-Parish budget shortfall, including a \$21 million gap from declining sales tax revenue, inflation, and expiring ARPA funds. As part of the plan, the three agencies will relinquish portions of their millages to help stabilize the general fund. Restoring the full Library millage is projected to generate approximately \$16 million annually plus a \$9.6 million one-time payment, with additional contributions from the other agencies helping to offset the deficit. Mr. Sherman noted this would result in a modest property tax increase, returning residents to previously authorized millage rates. The millage renewals will appear separately on the November 15th ballot, without Thrive branding.

Eric Dexter inquired about the impact on the Downtown Development District (DDD). Whitney Hoffman Sayal explained that DDD prepared three budget scenarios—no change, a 6% reduction, and a 12% reduction in general fund allocation. The 12% reduction is what is in the draft budget. DDD currently receives approximately \$750,000 from its dedicated millage and \$125,000 from the City-Parish, with reductions expected to affect project funding, use of fund balance, and support for events. Broader budget pressures, including city services, may further impact downtown.

- **Booting Ordinance** - Whitney Hoffman Sayal updated the Commission on an item on the Metro Council agenda for a booting ordinance. Whitney reported that the office has received complaints from visitors regarding unclear enforcement of vehicle booting in private parking lots. Booting does not occur on public streets, but state law governing private booting practices has been difficult to apply consistently. To address this, the City-Parish, through Council Members Coleman, Gaudet, and Racca, sponsored a new booting ordinance.

The ordinance establishes a \$150 cap on boot removal fees, whereas previously no maximum fee existed. Staff noted that individuals had reported widely varying charges. The ordinance also incorporates signage requirements based on state law, establishes a 60-minute response time for boot removal to address safety concerns, and provides for an administrative hearing process for individuals who believe a booting company has violated the ordinance. Details are available in last week's Metro Council agenda.

Whitney emphasized that improving clarity around parking aligns with the DDD's five-year strategic plan, which identified confusing parking rules as a barrier to downtown visitation.

- **Noise Decibel Threshold** - Whitney Hoffman Sayal updated the Commission on the noise ordinance. The revised ordinance sets a 75-decibel limit for commercially used properties between 11 p.m. and 7 a.m., measured from the complainant's property line using a sound level meter. This update is intended to provide clearer standards for noise and disturbance issues. The noise ordinance includes an exemption for individuals or organizations holding a special event permit.

A question was raised regarding how the updated noise regulations would affect bars on Third Street located near residential areas, particularly given their operating hours extending to 2 a.m. Whitney explained that the decibel limits were established using peer-city comparisons for downtown and urban environments. Even small changes in decibel levels can represent significant differences in sound intensity, for example, 65 decibels is comparable to a quiet conversation, while 85 decibels is

substantially louder.

Most comparable cities use noise limits around 75 decibels for commercial areas, which aligns with the updated ordinance. The actual impact may vary depending on individual circumstances, such as building soundproofing. Staff also clarified that noise measurements will be taken from the complainant's property line, not from the business itself. The police department will enforce the ordinance.

- **Alcohol Class B/Security** - Whitney Hoffman Sayal provided an update on Class B alcohol permit regulations, noting that grocery stores, liquor stores, and similar businesses are now required to install security cameras and post signage indicating that cameras are in use. The updated requirements also include specific lighting standards to ensure adequate visibility for camera monitoring.
- **Historic Preservation Commission:** Whitney Hoffman Sayal reported the following few Spanish Town properties went before the Historic Preservation Commission on October 8.
 - HPC 15-25 – 721 North Street, repairing garage door – Approved
 - HPC 16-25 – 840 North 8th Street, demolishing a garage – Approved
 - HPC 17-25 – 604 Spanish Town Road, home remodel - Approved
 - HPC 18-25 – 532 Spanish Town Road, outdoor patio - Approved

Additional information can be found at the Historic Preservation website.

5 Development Initiatives:

- **Hampton Inn Remodel Ribbon Cutting** – Whitney Hoffman Sayal announced the upcoming ribbon cutting for the newly remodeled Hampton Inn, scheduled for October 29. Allison Crump, representing the Hampton Inn & Suites and Courtyard in downtown Baton Rouge, provided an update on the project. She shared that Hampton, which joined the downtown area in 2013, has recently completed a \$3 million renovation. The work included full updates to all guest rooms, the lobby, and the breakfast area. Allison highlighted that the hotel offers unique views of the river and downtown events such as sunsets, fireworks, and Mardi Gras parades. She invited everyone to attend the ribbon cutting and tour the renovated property on October 29 from 4–6 p.m.
- **Central Business District Historic Survey Update** – Caroline Marse, Senior Planner with the Planning Commission, provided an update on the Central Business District historic survey. Caroline reported that the grant funding for the project has concluded and supported the completion of the CBD survey in partnership with the DDD. She explained that downtown Baton Rouge currently has two historic districts centered around Main Street and Third Street.

The new survey expands the period of significance and provides the potential to enlarge the National Register District, should the DDD choose to pursue that option. This work fills gaps in previous historic documentation and supports better management of downtown's historic resources.

The survey produced official Louisiana Historic Resource Inventory Forms, each with photographs and documentation required by the State Historic Preservation Office. These materials would support a future National Register nomination.

Consultants Southkick and Rolf, Historic Preservation, identified a wide range of historic architecture extending beyond the current period of significance (1925–1959). They recommended expanding both the district boundaries and the period of significance to approximately 1830–1970, which would increase eligibility for historic tax credits and other funding mechanisms.

A total of 184 resources were surveyed. Once the State Historic Preservation Office completes its review, the survey materials will be available to the public via a GIS storyboard on the Planning Commission's website.

In summary, many additional buildings now meet the age threshold for historic consideration, creating an opportunity to expand the district and make it easier for developers to access state and federal historic tax credits.

- **River Road Multi-Use Path (East Side)** - Whitney Hoffman Sayal updated the Commission on the River Road bicycle and pedestrian projects. The west side project, previously discussed at the last meeting, has gone out to bid and is progressing. The east side project also went to bid last month. Both sets of bids are currently under review, and the goal is to move both projects into construction in the near future.
- **ADA Transition Update and BRT Update** – Rannah Gray updated the Commission on the status of the six downtown ADA transition projects to fix the non-compliant issues.
 - **Florida Street** - ADA improvements were completed at the end of 2023.
 - **Main Street** – Construction is finished, with installation of push-button signals and equipment pending. Work is to be completed at the end of October
 - **North Boulevard** – Work is complete.
 - **Laurel/Lafayette Street** – Construction requires minor striping and concrete grinding, along with push-button installation. Construction to be completed by mid-November. Once finished, all six downtown ADA projects will be complete.
 - **The South Boulevard Trailhead Connection** -This is nearing 100% design. The goal is to bid the project by the end of the year and begin construction in the first quarter. An update will be provided as work progresses. This connects the existing South Boulevard sidewalks over the railroad tracks to the levee trailhead and provides wayfinding signage. This will connect the sidewalks from St. Phillips to the Mississippi River levee trail to help provide access to restaurants, bars, and entertainment in the area, and also the parking under the interstate.

Rannah Gray noted that the Bus Rapid Transit (BRT) station construction in the downtown/Nicholson corridor remains on hold until after the LSU football season. BRT work continues along Plank Road, Florida Boulevard, and other corridors, with downtown construction to begin once the season concludes. The new stations will include covered facilities, real-time arrival signage, and pre-boarding fare kiosks.

A recent social media campaign to inform the public of ongoing construction was successful, generating over 5,600 impressions and 237 click-throughs for the Main Street project, and over 19,000 impressions with 331 click-throughs for the Lafayette–Laurel project. A dedicated landing page was created for downtown projects, providing updated information for residents, visitors, and businesses. Additional project information is available on the MOVEBR website at movebr.brla.gov/downtownADA and through MOVEBR social media channels. Construction-related issues requiring immediate attention should be reported to the rapid response number at 225-389-3123.

- **Entergy Downtown Updates** – Whitney Hoffman Sayal provided the Commission with an update on the LED lighting partnership between the Mayor’s Office, City-Parish, Entergy, and the DDD. Phase One, covering the area from Government Street to North River Road to I-110, slightly larger than the Central Business District, was completed at the end of September. Phase Two, which includes Downtown East and part of South Baton Rouge, is scheduled for installation in mid-November. Additional lighting projects outside the downtown area are also underway, with improvements planned to strengthen connections along Plank Road into downtown. A recent drone photo from the Arts Council illustrated the noticeable improvement in nighttime lighting. Entergy also provided an update on ongoing duct bank work affecting portions of Beauregard Town. Businesses and residents in the impacted areas have been notified and continue to have property access.

No issues have been reported, but stakeholders were encouraged to reach out if concerns arise so they can be addressed with Entergy. All phases of the current work are expected to be completed by the end of the holiday season.

- **Lincoln Theater** – Thomas Durant, Vice Chair of the Lincoln Theater Board and representative of the Louisiana Black History Hall of Fame, provided an update on the restoration of the historic Lincoln Theater. He noted his background as a retired LSU professor and expressed his enthusiasm for the project. The Lincoln Theater, a significant cultural landmark built in 1949 and closed in 1986, has been undergoing a ten-year restoration effort led by Director Brenda Perry-Dunn. After approximately \$3.5 million in investment, the project is nearing completion. A soft opening is planned for November 20, with a grand opening scheduled for December 30. He shared that the site holds meaningful history for many in the community and will soon be active again as a cultural venue. He also noted the need for operational funding to support the theater's first year to year and a half of activity, estimating a requirement of \$50,000 to \$150,000. He emphasized confidence in the project's completion and thanked the board for the opportunity to present. Whitney Hoffman Sayal encouraged attendees to follow the Lincoln Theater to see the significant progress made. Appreciation was expressed to everyone who has continued to support the project. Information on operational funding opportunities is available on the Lincoln Theater's website and has been promoted in the DDD newsletter, "The Drift". Whitney thanked Dr. Durant for his service on the selection committee for the Civil Rights Trail and for his ongoing contributions to the community.
- **Hometown Hero Campaign** – Elena Branzaru, Commissioner with the Louisiana Department of Veterans Affairs, provided an overview of the department's third annual banner program honoring veterans. Banners (2' x 9') will be displayed on downtown light poles, available for \$80 (single-sided) or \$150 (double-sided), with returning participants able to have banners re-hung at no cost. Each banner includes a Blue Star or Gold Star designation, recognizing service members or those who died in service. This year, 56 banners will be installed on November 3, with DPW handling overnight installation. Mayor Sid Edwards declared November as Veterans Month, including events and programs, and a "Salute and Share" display featuring 249 flags will be placed at City Hall and the War Memorial Plaza, with flags available for public pickup. Veterans and their families comprise approximately 6% of the local population, and Branzaru encouraged participation before the program deadline. She also highlighted "Stars for Our Troops" items for businesses and ongoing community efforts to support veterans. The board expressed appreciation for having the banners displayed downtown.
- **Neighborhood Nights Recap**- Iboro Udoh briefed the Commission on the fourth "Neighborhood Nights" held on October 2. This informal gathering is designed to bring downtown residents together, and this session featured a tailgate theme. The event included games, prizes, and food such as chili and hot dogs. Attendees represented a variety of fan bases, adding to the fun, light-hearted atmosphere. Appreciation was expressed to the businesses and partners who contributed giveaway items, including Escape Room, Stroube's, Old State Capitol's "Experience Louisiana," Times Square Pizza, and Bally's, which provided a two-night stay. The giveaways offered residents a chance to participate while also helping local businesses promote their brands. The event was well-received, and additional Neighborhood Nights gatherings are planned for next year.
- **Atchafalaya Riverfront Signs** - Iboro Udoh updated the Commission on the recently installed riverfront interpretive signage project. The project was completed through a dollar-for-dollar match with the Atchafalaya National Heritage Area (ANHA) under the Department of Culture, Recreation, and Tourism. The total project cost was \$21,000, with the DDD contributing \$12,000 and the grant covering the

remainder.

A total of four signs were planned. Three have been installed, and the final sign is pending approval from the U.S. Army Corps of Engineers due to its levee-side location. The signs highlight the historical and cultural significance of the Mississippi River, ranging from Indigenous settlement to the modern Water Campus. Each panel includes a QR code, allowing visitors to access additional historical information and digital content. The metal bases supporting the signs were intentionally designed to weather naturally over time, creating a unique patina that complements the riverfront environment. Deckerville Fabrication produced the bases and has created similar installations throughout the state for communities with ties to the Mississippi River. Groundworks completed the installation, which required significant physical effort due to the weight of the bases. The cutout design on each base varies by location across the state. While some communities use a pelican motif, the DDD selected a Mississippi River-shaped cutout to reflect Baton Rouge's geography, with a small star indicating the city's location along the river.

Whitney Hoffman Sayal recognized Susan Turner and Patrick Michaels for their assistance in reviewing and refining the historical content included on the panels. Their input helped ensure accuracy and clarity before the information was finalized and incorporated into the construction documents by Carbo Landscape Architecture.

- **Civil Rights Trail Project Downtown Data Update** – Casey Tate provided an update on the Civil Rights Trail project. Appreciation was expressed to all who volunteered to assist in the artist selection process. The project will highlight local and national Civil Rights leaders by featuring artwork on electrical utility boxes throughout the downtown area. Following the review process, local artist Bryson Boutte was selected to create the artwork for this phase of the project. He is currently developing design concepts that will be shared with the Board once finalized. Staff noted that Bryson is a highly talented artist whose work is expected to bring strong visual impact and educational value to the corridor. Additional updates on timelines, installation locations, and final design renderings will be provided as the project progresses.
- **Placer AI** – Casey Tate briefed the Commission on downtown event data gathered using Placer AI, a program DDD has been relying on to track how many people visit downtown during specific times. Casey explained that Placer AI provides location insights and foot traffic data, which DDD uses alongside its marketing efforts. The Fall festival season is underway, and downtown has experienced strong attendance across multiple events.
 - **Live After Five:** Chubby Carrier concert attracted approximately 3,500 visitors.
 - **13th Gate:** Opening weekend Saturday attendance reached 2,700 visitors.
 - **St. Jude 5K:** Hosted last week with 3,500 participants.
 - **Frankie Beverly Concert:** Drew an additional 3,000 attendees.

These attendance numbers represent thousands of visitors coming into the downtown area to dine, attend events, and support local businesses—providing a notable economic boost, particularly along the busy South Boulevard corridor near Brickyard South, Ballet's, and Pastime. Casey emphasized that these visitor numbers reflect substantial economic and foot-traffic impacts, demonstrating that thousands of attendees are traveling into the downtown area to participate in events, patronize local businesses, and contribute to the overall vitality of the district.

- **Retail Study** – Casey Tate updated the Commission. Casey reported that the DDD is working with Through-Line Consultants on a comprehensive retail study aimed at assessing vacant storefronts and

identifying opportunities to strengthen the downtown retail environment. As part of this effort, interviews and surveys have been conducted with real estate professionals and potential vendors interested in locating downtown.

The next phase of the study includes a meeting with downtown property owners and property managers to gather their input, identify challenges, and better understand barriers to attracting new retailers. This meeting is scheduled for October 28, and invitations will be distributed later this week.

- **New Businesses:**

- **All Tech Services – Perimeter Security Specialists** – The owner, a downtown resident, is establishing an office and showroom at 327 North Boulevard. The company provides perimeter security solutions, specialty gates, and security systems, and performs work nationally. The new showroom will serve as their downtown operational base.
- **Desiderata Kitchen, 431 Third Street** - Ciara Finley, a well-known local caterer, will be opening a new restaurant downtown in November. She will continue her catering operations while also launching a lunch-focused restaurant later this year. The new business will be located at 431 Third Street.

- 6. **Events - Schuyler Olson updated the Commission:**

- Tunnels for Towers, Saturday, October 18, 8:00 am, North Boulevard Town Square
- Live After Five Fall – 6 Concerts concludes Friday, October 24
- Jambalaya Jam – North Boulevard Town Square, Thursday, October 23, 11 am – 8 pm
- Fifolet Halloween Festival Weekend – Halloween Ball, 5K, Zombie Pub Crawl, Market & Parade – October 16 - 18
- Tunnels to Towers 5K – North Boulevard Town Square, Saturday, October 18, 8:00 am
- Fall Fest For All – 223 Saint Ferdinand, Sunday, October 26, 11:00 am – 7:00 pm
- Downtown Bar Crawls – 350 3rd Street, Friday, October 31 & Saturday, November 13, 2025
- Louisiana Book Festival – 701 North 4th Street, Saturday, November 1, 7:00 am – 4:00 pm
- Walk a Miler in Her Shoes – Rhorer Plaza, Thursday, October 30, 4:00 pm – 7:00 pm
- Cap City Beer Fest - N. Fourth Street, Sunday, November 2, 2:00 pm – 5:00 pm
- Rocking on the River – Rhorer City Plaza, November 7th, 14th, & 21st, 5:00 pm – 8:00 pm
- Turkey Trot – Downtown Baton Rouge, Thursday, November 27
- Festival of Lights – Rhorer City Plaza, Friday, December 5
- Manship Theatre – Movies, Music & more
 - Butter & Friends
 - Spook Night
 - The Rocky Horror Picture Show
 - Manhattan Short Film Festival
 - Ambrosia
 - George Bell and Friends, Holiday Jazz Live Taping
 - Passport to Paradise
 - Mariachi Herencia de Mexico, School Christmas Show
- LSU MOA – Current Exhibits
 - The Sculpture of Scott Payton, Hayden and Bechet
October 9, 2025 – January 25, 2026
 - A Bayou State of Mind – September 4, 2025 – January 4, 2026
- Old State Capitol –
 - Contemporary Views of the Castelatted Capitol
 - Vietnam Experience Collected Works U.S. Navy Combat Artists
 - Spirits of Louisiana, Thursday, October 30

- Capitol Park Museum –
 - Discovery Day, Saturday, October 18
 - Fall Fest, Sunday, October 26
- Raising Canes River Center & Theatre Fall Season:
 - Zydeco Hockey, October 31
 - Katt Williams: Heaven Earth Tour
 - The Addams Family, October 22
 - Leanne Morgan: Just Getting Started
 - Kevin Gates: The Amillio Tour
- LASM – Shows and Events
 - Crossroads & Connections: A Century of the Railway in Baton Rouge
 - Going Places: Transportation Toys of the Past
 - Shelf Queens: Model Train Masterpieces
 - Landscapes Along the Railway: The Art of John Cleaveland
 - Threads of Evolution: Engineering a Community That Sparkles
 - Pinpointing the Stars
- Old Governor’s Mansion – Ancestral Artistry, Sunday, November 2 @2:00 pm
- USS Kidd – Veterans Museum Open Daily from 9:30 AM – 3:30 pm
 - Strong and Calm Warrior Yoga, Saturday, November 1, 8 pm
- Baton Rouge Arts Market – November 1, from 8 am – 12 pm
- Red Stick Farmer’s Market – Every Saturday 8 am – 12 pm

7. Commission Announcements & Updates:

- **International Downtown Association Board of Directors** – Schuyler Olson announced Whitney Hoffman Sayal was recognized at the International Downtown Association Conference for induction to the Board of Directors. This conference draws thousands of professionals from downtown organizations across the country, and being selected for the Board represents a significant professional achievement. Appreciation was also extended to the Mayor for acknowledging Whitney’s contributions and ongoing work in the downtown community.
- **LSU Small Business Development Center-** Whitney Hoffman Sayal provided an update on the partnership with the LSU Small Business Development Center. The program has been running for two Fridays and has already supported several walk-ins and scheduled consultations. Assistance has included market research, marketing strategies, and business plan development. Small businesses located downtown—or those interested in locating downtown—are encouraged to participate. The partnership is ongoing, and anyone with questions can contact staff to be connected with Chris or Adam with LSU.
- **Watermark 100 Years** – Whitney Hoffman Sayal announced that The Watermark is celebrating its 100th anniversary. We now have multiple buildings downtown reaching the century mark—the Bates building, Taylor building, and LASM, several milestones from 100 years ago, highlighting how much history we’re celebrating this year.
- **DDD Tax Election Results** – Whitney Hoffman Sayal announced the DDD tax renewal election was held on Saturday and was approved by 78% of voters. Whitney expressed appreciation and noted that this approval allows the DDD to continue serving the downtown area for the next five years.
- **Plan Baton Rouge III Update** – Eric Dexter announced a tentative date of Monday, November 17, for the next and final community open house for Plan Baton Rouge III. He noted the strong response to previous surveys, with nearly 1,400 responses to the most recent one, and shared that another survey will follow the open house. The final meeting location is being finalized and will be shared once confirmed. He emphasized that this session will be especially important, as consultants are now preparing specific

project and site recommendations based on community and stakeholder input.

8. Public Comment:

- Mary Durusau, Executive Director of the Old State Capitol, announced they currently have an exhibit on Vietnam-era combat art, created by military-employed artists who documented soldiers' lives, the people, and their surroundings. The exhibit is on display at the Capitol through the end of the year. On November 4th, we will host a program featuring a panel of veterans, including Colonel Joey Strickland. The event begins at 5:30 p.m., and we encourage everyone to attend.
- Debra Hudson asked for clarification regarding special event permits, specifically whether they are exempt from noise ordinance requirements. It was confirmed that special event permits are indeed exempt; however, they typically do not extend past 10:00 p.m. Whitney Hoffman Sayal suggested directing specific legal questions to the Parish Attorney's office.
- Joel Talley introduced himself, identifying as a Vietnam veteran, and encouraged those involved with America 250, tourism, or Visit Baton Rouge to contact him. He shared ideas and artifacts for inclusion in America 250 celebrations and offered to provide his contact information. Whitney Hoffman Sayal acknowledged ongoing planning efforts for the 250th anniversary of America's founding.

9. Meeting adjourned – Joshua Hollins moved to adjourn the meeting, Gary Black seconded, and the meeting was adjourned.